CITY OF HOUSTON

Job Posting

1	**Applications accepted from:**	**ALL PERSONS INTERESTED**
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3	*Job Classification*	**SYSTEMS CONSULTANT**
4	*Posting Number*	**PN# 101662**
5	*Department*	**INFORMATION TECHNOLOGY DEPARTMENT**
6	*Division*	**Applications Support**
7	*Section*	**Data Base Design/Administration**
8	*Reporting Location*	**611 WALKER 9th Floor**
	Workdays & Hours	**M - F, 8 a.m. - 5 p.m.***

***Subject to change**

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DESCRIPTION OF DUTIES / ESSENTIAL FUNCTIONS

Designs and implements database formats through analysis of data requirements. Familiar with all stages of application development, which include program design specifications, developments, testing, implementation and user training. Schedules and coordinates routine maintenance of the application databases. Documents application database design and structure to provide substantial support for statements made or applications proposed. Ensures database integrity by setting up database back-up and recovery procedures. Coordinates training for application personnel, including various aspects of database usage. Verify that valid back-up and disaster recovery plans are in place and operational. Maintain and upgrade database management software. Perform ongoing tuning of the databases instances. Provide solutions for problems quickly and efficiently. Work with teams in resolving problems implements and enforces security for all the Oracle databases. Needs to manage 24x7 databases with large number of users and transactions.

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WORKING CONDITIONS

The position is physically comfortable.

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MINIMUM EDUCATIONAL REQUIREMENTS

Requires a Bachelor's degree in a Computer Science, Business Administration, Mathematics or related field.

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MINIMUM EXPERIENCE REQUIREMENTS

Five (5) years of experience in data processing including systems design, programming, and database applications are required.

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MINIMUM LICENSE REQUIREMENTS   None

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PREFERENCES

Minimum 4 years hands-on experience in oracle database including troubleshooting and supporting. Experience in Oracle 9i and 10g using Oracle fail safe (OFS) server, Oracle real application clusters, or equivalent high availability solutions and Oracle database various administration functions. Knowledge of XML and Microsoft SQL Server is preferred.

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SELECTION/SKILLS TESTS REQUIRED   None

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SAFETY IMPACT POSITION   X Yes   ?No

If yes, this position is subject to random drug testing and if a promotional position, candidate must pass an assigned drug test.

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SALARY INFORMATION

Factors used in determining the salary offered include the candidate's qualifications as well as the pay rates of other employees in this classification. The minimum to midpoint of this salary range is:

Salary Range - Pay Grade 26
$1,587.00 - $2,203.00 Biweekly $41,262.00 - $57,278.00 Annually

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OPENING DATE   November 24, 2004

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CLOSING DATE   OPEN UNTIL FILLED

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APPLICATION PROCEDURES

Original applications only are accepted and must be received by the Human Resources Department during posting opening and closing dates shown, between 9:00 a.m. and 4:30 p.m. at 611 Walker, 1st Floor. Successful candidates will be notified of their application status. **All new and rehires must pass a pre-employment drug test and are subject to a physical examination and verification of information provided. If assistance is needed, our TDD phone number is (713) 837-9496.**

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